

**CONFIDENTIAL**

SED M74-048  
11 April 1974

MEMORANDUM FOR: OC Equipment Board Members

SUBJECT : Minutes of Equipment Board Meeting  
2-74, 9 April 1974

Meeting No. 2-74 of the Office of Communications  
Equipment Board was held on 9 April 1974. The following  
members were present:

<div style="border: 1px solid black; width: 350px; height: 100px;"></div>	-	DD/CO	-	Chairman	25X1
	-	OC-O	-	Member	
	-	OC-E	-	Member	
	-	OC-S	-	Member	
	-	OC-CS	-	Member	
	-	OC-P&BS	-	Member	
	-	OC-E	-	Secretary	

1. The Chairman opened the meeting by suggesting a brief review of the minutes of the last board meeting. As a result of this review, it was determined that no action had been taken on the last item listed in the minutes of the 1-74 meeting. This item relates to OC's status with respect to an Antenna Committee. The Chairman directed that the secretary look into this matter. [redacted] volunteered that the only information available was in [redacted] and that the secretary should contact [redacted] to obtain whatever information was available. The Chairman advised that henceforth the review of the minutes of the last meeting will be the first agenda item at all future Board meetings.

25X1  
25X1  
25X1

2. The first agenda item discussed related to the review of the OC Equipment Board Charter. The Charter recommendations submitted by some board members were discussed in detail. It was finally the consensus that the new board charter should consist of some of the recommendations submitted by [redacted] of OC-E and that some of the contents of the old charter should be retained with some rewording. After these were identified, the Chairman directed the board secretary to re-draft the charter as agreed to by board members, and that a copy be forwarded to each board member for approval and/or comments.

25X1

**CONFIDENTIAL**

25X1

**CONFIDENTIAL**

3. The second agenda item discussed was a request for standardization on a number of new test equipments as submitted by the Test Equipment Working Group (TEWG). The Chairman questioned why the board was involved and had to approve such items. [ ] explained in some detail that the primary reasons were legal/political in nature, because the Office of Logistics would not agree to a blanket sole source procurement of our test equipment unless the OC Equipment Board approved these items as OC Standards. [ ] indicated that he believed that the equipment board could not review in depth TEWG recommendations. [ ] suggested, since the TEWG reports directly to OC-E, that [ ] be made executive agent for the Board relative to test equipment standardization, and that the board approve these actions only after OC-E had approved. [ ] indicated he would agree to this action if OC-E accepted this responsibility. [ ] indicated he would accept this responsibility and that future TEWG requests would not reach the board without his review and approval. As a result, the board approved the following test equipment as OC standard:

25X1

25X1

25X1

25X1

25X1

25X1

Fluke Digital Multimeter Model 8000A

Weston Digital Multimeter Model 4442

Hewlett Packard Digital Multimeter Model 970A

Hewlett Packard Signal Generator Model 8640A and 8640B

General Microwave Power Meter Model 460B

Boonton RF Millivoltmeter Model 92A

Tektronic Portable Scopes Models 211, 324, and 465

Hewlett Packard Microwave Freq. Meter Model 5340A

Hewlett Packard Plug-In-Oscillator Model 5257A

Hewlett Packard Sweep Generator Model 675

Hewlett Packard Sweep Generator with associated Plug-In Units Model 8620A, 8620B, 86220, and 86242A

Digitec Digital Data Distortion Analyzer/Generator Model 2000 () Series.

**CONFIDENTIAL**

**Page Denied**